

# Willingness to Serve

TxHIMA is asking you to actively participate in the continued growth and leadership of the association. Please give thoughtful consideration to submitting your name as a possible nominee for a position on the Board of Directors or as a volunteer to assist an officer or director with one or more of the responsibilities listed below:

**President**

- \_\_\_\_\_ serve as Parliamentarian
- \_\_\_\_\_ serve as Financial Advisor

**Past President**

- \_\_\_\_\_ assist with advertisement solicitation for web page
- \_\_\_\_\_ member of the Ethics and Conduct Committee (committee activated only if needed)

**Education Director**

- \_\_\_\_\_ coordinate RHIA/RHIT Exam Review
- \_\_\_\_\_ coordinate CCS or CCS-P Exam Review
- \_\_\_\_\_ coordinate the Long Term Care Seminar
- \_\_\_\_\_ coordinate Coding Seminar
- \_\_\_\_\_ coordinate eHIM Seminar
- \_\_\_\_\_ assist with any seminar held in your area
- \_\_\_\_\_ participate in Coding Roundtable discussion

**Convention & Meetings Director**

- \_\_\_\_\_ assist with Convention
- \_\_\_\_\_ assist with Fall Symposium

**Public Relations Director**

- \_\_\_\_\_ chair/member of Student Recruitment Committee
- \_\_\_\_\_ chair/member of HOSA Committee
- \_\_\_\_\_ chair/member of HIM Week Committee

**Legal Director**

- \_\_\_\_\_ chair/member of Legislative Monitoring Committee
- \_\_\_\_\_ chair/member of Drafting Legislation Committee
- \_\_\_\_\_ assist with editing the Health Record Information Manual
- \_\_\_\_\_ coordinate Legal Seminar
- \_\_\_\_\_ coordinate HIPAA Seminar

**Yes, I would like to be a Nominee for:**

- \_\_\_\_\_ President (3 year term)
- \_\_\_\_\_ Director (2 year term)
- \_\_\_\_\_ Education
- \_\_\_\_\_ Legislation
- \_\_\_\_\_ Public Relations
- \_\_\_\_\_ Convention & Meetings

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

*By completing this form, I authorize this information to be posted to the TxHIMA website.*

Please Return to:

**TxHIMA Executive Office  
1700 A Ranch Road 12 #345  
San Marcos, Texas 78666**

**You can also sign up to volunteer on the TxHIMA website (TxHIMA.org) under ‘Volunteer Bureau.’**